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*LBA is operated as an exempt school under the provision
of NRS 394.211 and as such is exempt from the provisions
of the Private Elementary and Secondary Education
Authorization Act*

Liberty Baptist Academy is fully accredited by



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I. HISTORY

One morning in the spring of 1973, after attending a high school football game the previous night, I hiked half-way up the side of Sunrise Mountain in order to spend some time alone with God. There I sat with a view of the entire valley. I began to pray that God would allow me to someday make an impact in this valley by establishing a Christian high school that would have high academic standards, a competitive sports program, and above all, allow children to be taught by Christian teachers where peer pressure would be positive instead of negative.

It was not until July 10, 1977 that my wife and I began to see that dream become reality. We had returned to Las Vegas to begin Liberty Baptist Church and I had come to the conclusion, after a thorough study of the scripture, that God wanted the things He was going to bless to be part of an independent Bible-believing church. Therefore, before we could start an academy, we needed to start a local church.

On September 11, 1977, we began Liberty Baptist Church. On that day we had 68 people present. For several weeks prior to that date, my wife and I knocked on 100 doors per day and received promises from many people that they would attend that opening service. During the next four weeks, our attendance decreased substantially. We went from our opening day of 68 people to a low of 34 people. From that point on, our church has continually and steadily grown.

Our first meeting place was a private school building on the corner of Jones and Oakey in the southwest section of

Las Vegas. From there we moved to a truck parts building, which we rented for two years. When the owner of that building chose to sell it, we were forced to move out. One week before we had to leave, we found a former dance studio located on West Charleston Blvd, moved in, and, for 10 years, rented that facility. I believe it was during that ten-year period that our church grew a solid foundation. Through all the years, I continually reminded the people that we wanted to begin a Christian school. Our vision had grown from wanting to start not only a Christian high school but also to include a school with Kindergarten to 12th grade.

In 1985, through a miraculous chain of events, God opened the door for Liberty Baptist Church to purchase a 23-acre parcel of property located in the northwest section of town on what is now West Lake Mead. After sub-dividing the property, the back portion of the property was sold to a developer for \$800,000.00. The church retained 7.5 acres and in 1990-91, built a new 17,000 square foot facility on that property. The church moved into that new building on February 10, 1991. The estimated value of the property today is now 2.4 million dollars.

It was our desire to begin Liberty Baptist Academy (LBA) one year after we moved into our new facility. We thought our attendance would be running between 600 to 700 people and the building would be debt-free. However, upon moving into the building, we were not debt-free, our attendance was not as high as we hoped, and I felt we could not sustain an academy at that time.

Over the next seven years, we looked at a variety of different curriculums, examined several different schools, sent our staff to training seminars, and spent much time in prayer asking God to provide the administrator He would want us to have. That administrator would have to lead us to the correct curriculum, allow us to have the contacts needed, and provide the equipment needed to start a first-class Baptist school here in the Las Vegas valley.

On August 24, 1998, two weeks before we celebrated the 21st Anniversary of our church, the doors opened to Liberty Baptist Academy. Our first year, we had 44 students enrolled in grades K-10. It was a wonderful thing, to walk through the halls and see the answer to years of prayer become a reality. God has blessed Liberty Baptist Academy with a man who I believe is the finest administrator of any school in this valley, Pastor John Shorer. He is assisted by his very capable and dedicated wife, Jan. God has also given us several wonderful, full-time teachers, and I thank the Lord for them.

Liberty Baptist Academy is a Kindergarten through 12th grade school with high academic standards designed to provide quality Christian education to children who are members of Liberty Baptist Church and 'sister' ministries. God is doing great things through this academy. To God, our Lord Jesus Christ, be the glory!

Dr. David Teis, Pastor

II. PURPOSE

The purpose of Liberty Baptist Academy is to educate and train the whole student: spiritually, intellectually, physically, and socially. Because the Lord requires a vessel unto honor, guidelines for personal habits, definite dress codes, and proper leisure time activities are provided.

The principle of self-discipline is the basis of our disciplinary structure. We believe the student must honor the rights of others and respect the individual's freedom. Not only must a young person have his appearance and actions reflect the Lord Jesus, he must also have wisdom, knowledge, and understanding to serve the Lord in the plan God has for his life.

Therefore, the Bible is not substituted for any academic subject, but it is integrated into the total educational program. The Bible is taught so that the student will develop sound values that will govern every step of his life.

Liberty Baptist Academy desires to send out into the world young people who will be lights in this night of spiritual darkness (Matthew 5:14-16; Ephesians 6:12). The chief objective of our school is to prepare students for the possibility of full-time Christian service. According to Matthew 9:37, "...The harvest truly is plenteous, but the laborers are few;" and so our school strives to prepare students to be thrust into the harvest field (John 4:35) and accomplish much to the glory of the Lord. "To the praise of the glory of his grace," (Ephesians 1:6).

Purpose:

- Spiritual Training: We desire each student to know and obey the will of God.
- Social Training: We teach respect for authority, belief in standards, self-discipline, and responsibility.
- Academic Training: We offer traditional education within the context of Biblical Truth.

Expected Student Outcome

The Motto of Liberty Baptist Academy is: 2 Corinthians 5:20 *“Now then we are ambassadors for Christ...”* It is for this reason that we expect our students to represent Jesus Christ now and in the future.

We Want Our Students To Be **Leaders**.

- To be a Christlike example to others
- To be salt and light
- To learn to obey and follow
- To be prepared to lead when necessary

We Want Our Students To Be **Believers**.

- To represent Christianity to this world
- To uphold the Word of God
- To share Jesus to the lost and give hope to a dying world
- To continue to grow in their walk with the Lord
- To practice Biblical values and morality

We Want Our Students To Be **Achievers**.

- To develop their God-given abilities and to use them for the glory of God
- To have the mentality of working hard
- To lean on God's strength to be productive members of society
- To utilize the necessary skills to make wise decisions

III. DOCTRINAL STATEMENT

As a ministry of Liberty Baptist Church, without apology, Liberty Baptist Academy holds to the church's statement of faith. A copy is available upon request.

The mission of Liberty Baptist Academy is to equip leaders, train believers, and produce achievers for the cause of Jesus Christ.

Our students believe in being...

Leaders

In our Community

In our School

Believers

In the Lord Jesus Christ

In our Service to God and Others

Achievers

In Academics

Of Christ's Character

IV. FACULTY

God has assembled in our school what we believe to be the finest group of educators of any Christian day school in our nation. All of our teachers are college graduates with at least a Bachelor's degree. Many have years of experience in teaching, and new teachers are annually added and trained in the ministry.

Our faculty members are dedicated members of Liberty Baptist Church who serve in multiple ministries beyond Liberty Baptist Academy. All faculty members believe in the sovereignty of the local church and in the doctrinal tenets which make our church Fundamental and Baptist.

V. PHILOSOPHY OF EDUCATION

Our school is a ministry of Liberty Baptist Church and is designed to help families raise up their children for the cause of Jesus Christ. Our approach is a complementary one. God has established the family as the principal entity to train children, with the church serving as a second platform of spiritual training and leadership development for the family. The Christian school provides a third source of godly influence. This arrangement is only truly successful if the direction being set by all three is in agreement.

For this reason, it is vital that parents agree with the doctrine and philosophy of Liberty Baptist Church, which are held wholly by Liberty Baptist Academy as well. A child placed in an environment where the family follows a direction different than that of the church and the school, is a child given to much confusion and strife within his own thoughts and actions. It should be understood that our primary goal is to produce and develop Christian young people who have instilled within them Christian character and servant leadership for the work of the Lord. Students are motivated to develop the “mind of Christ” (Philippians 2:5) in their own lives, which is a key reason for the existence of Christian Education, an environment that should foster the maturity of Christ-mindedness. This is accomplished through three areas of emphasis:

1. The first and strongest emphasis is the spiritual nature of the child and family. The clear teaching of the Bible is the best foundation for all other learning. The Bible is taught not only as a class, but it permeates each and every subject. We endeavor to introduce each child

to Christ and to direct children and families to know the Bible as well as to live it.

2. The second emphasis is on academics. The school uses a traditional Christian curriculum and a practical approach. We will provide a superior academic climate and promote personal academic excellence to prepare each child for Christian leadership. During the 2011-2012 school year we went through the process of accreditation. As of the 2022 school year we are fully accredited by ACSI and Cognia.

3. The final emphasis is on proper physical and social development. Our physical education program is continually developing to meet the needs of all grades. The school also sponsors musical and seasonal programs by the student body, teaching our students poise and appropriateness.

Equal Enrollment Policy

Liberty Baptist Academy believes that spiritual unity among all its students is as essential to the fulfillment of its mission as providing a quality academic experience (1 Cor. 1:10; Eph. 4:1-4, 16). Liberty Baptist Academy further believes that all men are created equal in the image of God (Gen. 1:27; Acts 17:26) and, therefore, are to be afforded equal opportunity in all areas (See also Eph. 6:9).

Enrollment to LBA will be based on academic testing and qualifications, character, and membership at Liberty Baptist Church or one of her sister ministries. Liberty Baptist Academy does not discriminate in enrollment and other opportunities or practices on the basis of race, color,

sex (as determined at birth and not subject to change), national origin, age, disability, or any other characteristic protected by law, except when an otherwise protected characteristic is a bona fide occupational qualification and except as provided below.

As a religious academic entity, Liberty Baptist Academy is legally permitted to make enrollment decisions based upon religious criteria, including doctrinal and lifestyle issues. It is the policy of Liberty Baptist Academy to enroll only students of like-faith who subscribe without reservation to the Liberty Baptist Academy Statement of Faith and Code of Conduct and who are living out these doctrines and standards in all areas of their lives, both at and away from campus and other school functions.

Furthermore, Liberty Baptist Academy is legally permitted to make enrollment decisions concerning its students based upon any criteria it deems appropriate, regardless of whether those criteria include otherwise legally protected characteristics.

Nothing contained in this Equal Enrollment Policy should be construed to limit Liberty Baptist Academy's constitutionally and statutorily protected right to make enrollment decisions based on otherwise legally protected characteristics.

Liberty Baptist Academy will make reasonable accommodations for qualified individuals with known disabilities unless doing so would result in an undue hardship. This policy governs all aspects of enrollment and student life, including testing, academia, athletics, and all other extracurricular activities.

Any stakeholder with questions or concerns about any type of discrimination in the workplace is encouraged to bring these issues to the attention of the administration. Stakeholders can raise concerns and make reports without fear of reprisal. Anyone found to be engaging in any type of unlawful discrimination will be subject to disciplinary action, up to and including expulsion (students) or termination of employment (staff).

Philosophy:

- Bible-based: The Bible is the authority over all human disciplines.
- God-honoring: Men should represent God and His glory to all mankind.
- Christ-centered: Christ is the source of all knowledge and wisdom.

Academics:

- Academic Excellence: We offer a quality Christian education, striving to train individuals to be articulate, knowledgeable, creative and discerning.
- Loving-Caring Family: We make every effort to employ highly trained, qualified personnel with a desire to serve God through education.

VI. LEGAL REQUIREMENTS

Primer

Nevada state law requires that a student entering Kindergarten (Primer School) must turn five years old before August 1 of that school year. However, if parents of a student whose birthday falls in August would like to enroll their child, they must (1) sign a waiver understanding that if transferred from LBA their student might be demoted a grade, and (2) the student must pass the Kindergarten Entrance Interview. A certified birth certificate must be presented at the time of registration.

Health

Children not previously immunized must receive the necessary immunizations within two weeks of admission to school except where the fourth polio immunization is needed. A child cannot attend until all health issues and required immunizations are complete. Children entering the seventh grade will, also, need a Tdap and a MCV4P. See Health District's Immunization Schedule, available in the school office.

Mandatory Reporting

Nevada law requires all teachers and administrators to report child abuse or suspected child abuse to the proper authorities.

Records

According to the Final Regulations-Family Right and Privacy Act (Buckley Amendment), it is no longer necessary to obtain written consent to release records between schools. Parents have the right to review the records and to challenge the content thereof.

VII. ADMISSIONS AND FINANCES

Admission to School

Each student will be accepted into our school based upon the previous academic, spiritual, and social records of the student provided to us, as well as, meetings with the student and the parents. Parents should be faithful (“three to thrive”) at Sunday morning, Sunday night, and midweek night services, tithing members of Liberty Baptist Church and/or sister ministries, and fully committed to the doctrinal position and ministry direction.

I.E.P. and Learning Disability Policy

Liberty Baptist Academy is a mainstream school and, as such, does not provide individualized educational programs (IEPs). If a student presents with a learning disability, the staff at Liberty will assess the student’s learning needs on a one-on-one basis. Tutoring and after-school assistance may be offered based on the teacher’s availability and schedule.

Steps for Admission

- **Step 1: Apply Online**

An online application form must first be submitted for the application process to begin. The form should take about 15 minutes to complete. Go online to libertybaptistacademy.com, click on **Apply** at the top, then scroll down to **Online Application**.

- **Step 2: Testing**

An entrance test will be required for new students in 1st-12th grades and a review of your child's academic information (testing will be scheduled in May or as necessary).

- **Step 3: Interview**

We will schedule a brief meeting to meet you and your child in person or on the phone. Don't worry, we just want to get to know you better and show you what we have to offer! Also to discuss the test results.

- **Step 4: Finish Registration Documents**

Once you fill out the application form, have tested, and receive your acceptance into our school, we will need all the necessary paperwork (such as Academic Records, Birth & Health Records, etc.) to finalize the application and get the books ordered for your student(s).

- **Step 5: Set Up FACTS Financial Account**

Next, you will receive an email to create your FACTS account. Once you have filled it in, the office will then add the bill, and you will be able to pay the registration fee. The registration fee increases at predetermined dates, listed on the registration forms.

Registration

Every year the required registration fee must be paid for each student, which is a non-refundable fee. However, if the school is unable to accept the student, the registration fee would then be refunded.

Returning families who register early for the following year, but who have an outstanding bill that is not paid by May 10, will have the registration fees applied to the outstanding bill. They will need to start this registration process again, and pay the current registration fee.

Registration Fees: Payment amount will increase on the first day of the following month.

<u>Month</u>	<u>Enrollment</u>
February	\$125.00
March	\$150.00
April	\$175.00
May–Aug	\$200.00

Forms

Before a child can be admitted into our school, all necessary forms need to be signed by both the parents and the student each year. Signing these forms indicates annual agreement with the philosophies, stand, and rules of Liberty Baptist Academy.

Tuition

Our school, which is a ministry of Liberty Baptist Church, is not designed for profit, which is noted by its restricted requirements for enrollment. Our teachers are dependent upon the prompt payment of tuition from each school family. Tuition may be paid in full or monthly beginning July 1 in FACTS. The grace period for overdue tuition ends on the 10th day of the month in which the payment is due, and post-dated checks cannot be

accepted. A late fee of \$20.00 is added to any late payment.

Since the payment of teachers' salaries is dependent upon the tuition each month, no account can be permitted to be more than 30 days overdue. If this point is reached, then children in school may be removed from class until the delinquent account is paid.

No student will be accepted for re-enrollment until his total bill is current. Report cards will not be released to a student until the tuition bill is current. A \$25.00 fee will be assessed for each returned check. Tuition fees are comprised of eleven monthly payments beginning July 1, which may be broken down as follows:

GRADES K - 12

The 11- period pay plan rate:

Students attending Liberty Baptist Academy:

One student	\$600.00 per payment
Two siblings	\$1,100.00 per payment
Three siblings	\$1,600.00 per payment
Four siblings	\$2,100.00 per payment
Five siblings	\$2,600.00 per payment

Each payment covers one eleventh of the total number of school days. This amount does not include books and fees, so there will be a one-time charge of \$385.00 per student for books for all grades. Book fees paid after June 10, will be \$410.00 per student. If, after paying book fees, parents decide not to send their children to Liberty

Baptist Academy, Abeka may charge a fee for returned books.

Registration and book fees are assessed for all children in a family. If a student is withdrawn from the school, the tuition payment for that month will be returned pro-rated according to the date of withdrawal.

A high school sports fee of \$225.00 is also required for participation in any of our sports programs.

IMPORTANT: All financial obligations for the school year must be completed by the last day of the school year.

No school records will be released for any student when there is a balance due on the student's account.

VIII. GENERAL CAMPUS GUIDELINES

School Hours

Normal school hours are as follows:

Monday – Friday 8:15 AM – 3:15 PM

The school office will close at 4:00 PM.

Before and after school care is provided on campus under certain conditions (*see page 24).

Arrival and Dismissal Procedures

Arrival

Students are allowed on campus starting at 7:45 AM. All students are to meet outside on the playground until the teacher morning meeting is over, unless instructed to go to the classrooms. Students arriving after 8:15 AM must report to the office to obtain a tardy slip. It is imperative that students be on time for school each day. School begins promptly at 8:15 AM. Please have your students here in ample time to get their books/supplies and be in their seats before 8:15 AM.

Tardies

Students arriving after 8:15 AM must report to the office to obtain a tardy slip. Tardies accumulate per quarter per family (there will be warnings at 3 and 5 tardies). Please see below for assigned fees:

- 6 tardies - \$20.00 fee
- 8 tardies - \$30.00 fee/mandatory meeting
- 8+ tardies - \$10.00 per instance

These fees are on a per day basis and will be added to your incidental expenses on FACTS.

Dismissal

All students are to be in the designated areas for dismissal by 3:10 PM.

If it is necessary for a child to leave school early, a parent must sign a student out personally and a note or a telephone call must come to the office that morning explaining the reason for the early departure. Parents should go to the school office to sign the student out. If the student returns before school ends, the parent must return to the office to sign him back in.

Parents will fill out a child pickup form listing people who may give their student(s) rides from school. If a student is to be picked up by someone other than those who are listed on this legal document, a note of explanation must be turned in to the office in advance. Verification must be obtained to guarantee the individual's identity. Teachers have no authority to release a child to anyone other than

the parent/guardian. They must refer all questions relating to this matter to the school office.

Late Dismissal

School dismisses at 3:15 PM. Students will be supervised at the dismissal area until 3:30 PM. At 3:30 PM, students will be taken to the after school care center to read or to work on schoolwork until a parent arrives. Parents will be charged \$1.50 per 15 minutes.

Students staying for detention, after school class, who have not been picked up by 4:15 PM will be taken to the after school care center. Parents will be charged \$1.50 per 15 minutes. When parents arrive at the school, they will be asked to sign the student out.

Students are not to work on group projects on the school property after school hours without parental or teacher supervision.

Before/After Care*

Liberty Baptist Academy offers before and after school care at \$6.00 per hour per student; or \$1.50 per 15 minutes. Regular attendees will be given a form to fill out.

For before school care, students must enter through the office. For after school care, students will be brought from dismissal groups at 3:30 pm.

After school care ends promptly at 5:30 pm, and a late fee of \$1.00 per minute afterwards will be accrued. Parents will sign out students upon arrival.

Parents of students who do not regularly use after care, but need to for any reason must contact the office at least one day prior to using the service. Notification on the day of will incur a \$30 late fee.

After school care on a half day is \$50 (12:30-5:30pm); or \$2.50 per 15 minutes.

All before/after school care fees will be added on FACTS.

Absences

Regular attendance is essential to successful class work. A student who has been absent must bring a written excuse from his parent or guardian to the homeroom teacher before his first class on the day of his return.

Scheduling vacations during the school term conveys the idea that “school really isn’t that important.” If a trip is taken during the school year, the office should be notified one week in advance.

Classwork missed during absences will be made up at the teacher’s discretion. A student who is absent for a test/quiz/exam will be expected to take the test/quiz/exam the following day. The test/quiz/exam missed may have added questions for the student to complete.

Work missed during an extended absence will be made up in cooperation with the teacher(s).

A full-day absence is given when a student has not attended more than three and a half hours; a half-day absence is given when a student has not attended more than five hours. If a student is missing the same subject or same class period for eight days or more in a quarter, they will be given a half-day absence.

Parents of students who miss 10 days within a semester will be required to attend a meeting to discuss academic review (for elementary) and credit recovery (for high school) (*see credit recovery page 34).

Test and Quiz Make-up Policy

Students who miss a quiz due to any absence will be required to make-up that quiz the next day. For a student who is absent for a test/exam, the teacher will schedule a time for him to make up the test/exam.

The student is responsible for taking the test at the scheduled time. Tests which are not made up within this time limit will be recorded as a zero in the teacher's grade book. Exceptions may be made by the administration because of unusual circumstances.

All required elements (i.e. projects such as term papers, book reports, etc.) must be completed before a grade is given in any subject. All projects will be lowered by twenty points if it is turned in one day late. If the project is turned in two days late, it will receive a zero, but will still need to be completed. If a student is absent on the due date of any project, the project must be delivered to the school on or before that date, or the late penalty will be imposed.

Fire Drills/Shelter-in-Place/Safety Drills, etc.

As required by state law, unannounced safety drills are held monthly during the school year. Exit instructions are posted in each room. If necessary, students are to exit quickly and quietly in single file and are to remain in the designated areas until signaled to return. Talking during drills is not permitted. All drill training for students takes place at the beginning of the year.

Field Trips

Occasional field trips that are relevant to the education and cultural training of the students may be scheduled and arranged by the teachers throughout the year. A nominal fee may be assessed. Parents will be notified in advance of such a trip.

All drivers for field trips, and other school events, will need to fill out a transportation form. These forms are located in the school office.

Students under 6 years old or weighing less than 60 lbs. must be in a car seat per the state of Nevada.

Lunches

The following is a list of basic expectations for the lunch period:

- 1.** Students are not allowed to leave school for lunch.
- 2.** Speak in conversational tones and be considerate of others in the lunch room.

- 3.** No “gross out” contests, throwing food, or other obviously bad manners.
- 4.** No running or horseplay in the dining areas.
- 5.** Students will clean the area by picking up all trash, food, and personal items from the table where they were sitting and from the floor.
- 6.** Parents/relatives wanting to attend lunch must give an advance day notice in order to receive approval from the office.

Medical/Health

Sections of the Health and Safety code of the State of Nevada require Poliomyelitis Immunizations of all school students.

Code “...no minor or adult shall be admitted to any public or private elementary or secondary school as a pupil unless such a person has, prior to admission, been immunized against agents approved by the State Department of Public Health.”

A child cannot attend until the health issues and required immunizations are completed.

EMERGENCY CARDS

An emergency card must be on file for each student. On this card, parents should supply the names and phone numbers of the student's doctor and dentist and inform the school if the student has special medical problems or needs. Parents need to list three friends or relatives who can be contacted in the event of an emergency. On the

card, parents may also grant the school permission to dispense Tums, Ibuprofen, Benadryl, Midol, or aspirin to the student. Without specific written permission, the school will not be able to dispense any medication. Any allergies should also be noted.

MEDICATION AT SCHOOL

Should a student require medication to be kept on campus, Liberty Baptist Academy requires the following protocols to be recognized and adhered to with the full understanding that parents are ultimately responsible for their student's complete health and safety. Following LBA's medicinal policies allows this institution to maintain a safe environment and one conducive to an ideal learning environment for the student while assisting with the student's minor medical needs. Should the student require continual medications for an illness, virus, or other acute medical scenarios, parents are encouraged to seek the assistance of a medical professional while allowing the student to remain at home for rest and recuperation. Necessary medications may be administered by school personnel consistent with legal requirements when following these policies:

- All medications are to be labeled with the student's name and turned in to the school office for safekeeping.
- Medicine distribution information (i.e. dosage and frequency) must be written down to be kept with the medication.

- The student is to come to the office for the administration of any medications when needed.
- Any expired medication will be given to the parents to dispose.
- Only medication provided by the parents will be administered to students. Staff, faculty, and other students will not be permitted to share personal medications of any kind.

Please note that if any of the above policies are not adhered to, Liberty Baptist Academy cannot be held responsible for any resulting medical symptoms or complications. It is the parents' responsibility to ensure that all policies are followed completely.

Classroom Conduct

A student is considered tardy when he/she is not in his seat when the teacher begins class. Books and supplies should be in the student's possession at this time.

A student may leave his seat only with the teacher's permission. A student should raise his hand and wait until recognized by the teacher before speaking.

When an adult enters the room, every student is required to stand. The only exceptions are when a student is taking a test or timed writing. Students may be seated when they are told to do so by the teacher or adult in authority. Students are to walk while inside buildings. No talking is permitted while in line.

We appreciate the diversity of cultures in our student body and, while we encourage students to study and learn multiple languages, it is the policy of Liberty Baptist Academy that English be spoken/written during normal school hours unless in a foreign language class.

Electronics

No student is permitted to bring laptop computer/tablet computers to class unless prior approval has been given by a teacher. Student cell phones may be used after school (but not during dismissal time). Cell phone usage is not permitted during school hours. Cell phones must be turned off upon arrival to campus. The administration reserves the right to check cell phone contents while it is on school property.

Smart watches must be removed during testing at the teacher's discretion. Abuse of electronics will result in loss of privileges.

Visitors

Parents may, from time to time, want to visit their child's class or a lunch period. On the day of the visit, parents are requested to report directly to the office. The teacher will then be notified of their arrival. Parents and their guests visiting the campus must be dressed in accordance with the school dress code.

Smoking is not permitted at any time on church or school property.

Items to be delivered to a student should be brought to the office rather than taken directly to the classroom, as this interrupts the start of the school day or teaching that is in progress.

Academic Information

The goal of Liberty Baptist Academy is to see the academic abilities and preparedness of the students sharpened. It is our desire to see the students hunger for the character and discipline they will need to sharpen their academic skills. To accomplish this we use a highly-acclaimed Christian curriculum we feel will prepare the students to perform well at the collegiate level.

Core subjects are English, Mathematics, Science, and History. Other subjects such as Bible, Spanish, P.E., and Electives are non-core subjects.

Bible

Liberty Baptist Academy considers the study of God's Word to be of fundamental importance. We believe the Bible is our school's most important course. The Bible displays God's plan for salvation and daily living while augmenting the study of English, history, geography, mathematics, and science. Without a thorough knowledge of biblical truth, a student cannot be considered properly educated. No other book can so enrich the minds and hearts of young people as the Bible.

Character development is the most important task of our school. No other course can so mold and aid the work of the Holy Spirit as Bible class. Thus, because of the

importance Liberty Baptist Academy places on the study of the Bible, a student who fails a semester of Bible will be ineligible for extracurricular activities such as drama, etc. In addition, students who fail Bible class for two consecutive semesters will not be permitted to return to the school the following semester.

The King James Version Bible is required for all students.

Credits

Credits are granted on a semester basis. Students must complete both quarters to receive semester credit for a class. If a student withdraws from a class after one quarter, he/she will receive no credit for the completed quarter.

Grading and Communication

A report card is issued every nine weeks to indicate to the parents and student the academic achievement for that quarter. All of the report cards must be signed by the parents and returned to school the next day. Current grades are available to the parents through our “PowerSchool” website. The chart shown below indicates the percentile equivalents of the letter grades used at Liberty Baptist Academy in computing the overall grade point average (GPA).

Academic Grade Scale

A+ = 98-100	A = 93-97	A- = 90-92
B+ = 87-89	B = 83-86	B- = 80-82
C+ = 77-79	C = 73-76	C- = 70-72
D+ = 67-69	D = 63-66	D- = 60-62
	F = 0-59	

Retention Policy (K-8th Grade)

Elementary students who have gone through academic review in multiple subjects may be retained. Parents, teachers, and the administration will make the final decision.

Students in 7th-8th Grade that fail the semester in both Math and English will be subject to an academic review. Students who fail the year in English and Math must be retained (8th Grade students who fail Math are subject to credit recovery).

Credit Recovery (9th-12th Grade)

There are two instances that will result in the need for credit recovery for students: (1) lack of attendance in that subject, and (2) academic failure.

(1) Lack of attendance

If a student has missed more than ten class periods, whether full days or individual class periods, the student will be subject to making up those credit hours after school. For a full day absence, they must make up the hours by staying

after school two days for two hours each day. If a student has continually missed one class period, they must make up credit hours by staying after school one day for two hours. A fee of \$6 per hour will be incurred through FACTS.

(2) Academic failure

Academic failure happens when a student has failed a semester in a credit-earning class. Students must make up this credit in order to graduate. There are several options for credit recovery, including:

- A.** If a student receives a grade of 57-59% in a subject, they have the opportunity to ask that class's teacher for the designated passing project. If they fulfill the requirements for the project, they will be able to have their grade updated to a passing grade.
- B.** Online credit recovery during the summer through an approved curricula.
- C.** Credit recovery during the school year if available in the student's schedule.

At the high school level, a student will continue to advance to the next grade as far as his homeroom is concerned, but the credits that he earns determine his actual grade level. Students must complete both quarters to receive semester credit for a class.

Dual Enrollment

LBA partners with several different Christian colleges to accept dual enrollment classes for 11-12th graders. Please contact the office for additional information.

Graduation Requirements for High School Students

According to the guidelines set forth by the State of Nevada, there are certain class requirements for 9th through 12th grade that high school seniors must attain in order to graduate. The minimum number of credits needed in each subject area is listed below according to subject area. In most core courses, each semester completed is equivalent to one-half credit. A minimum total of 24.5 credits is required for a general diploma of graduation.

English	4	Health	.5
Math	4	U. S. History	1
Science	3	World History	1
Physical Education	2	Government	.5
Foreign Language	1	World Geography	.5
Electives	6	Economics	.5
Use of Computers	.5		

Advanced Honors Diploma

LBA offers an Advanced Honors Diploma for students who fulfill the following requirements:

- 1.** maintain a 3.5 GPA from 9th-12th Grade
- 2.** take at least 1 advanced math credit (Trigonometry/Pre-Calculus or Accounting)
- 3.** take one additional year of Foreign Language, Anatomy, Calculus, Physics, or one dual enrollment class
- 4.** have taken two of our leadership/spiritual growth classes

Graduation, Report Cards, Diplomas, and Transcripts for Past-Due Accounts

Seniors will not be granted a diploma unless their account is current at the time of graduation. Report cards, diplomas, and/or transcripts will not be released until all accounts are current.

General

1. The safekeeping of books is the responsibility of the student to whom the book is given. Damaged or lost books will need to be replaced.
2. Parents wanting to celebrate a student's birthday at school must give an advance day notice to the office and teacher to receive approval.

3. Please do not expect to call a teacher or student from class to the telephone. In case of emergency, a message may be left at the school office. The student will then be notified as soon as feasibly possible.
4. Liberty Baptist Academy is a CLOSED CAMPUS. Students are expected to remain on the school grounds all day. During the lunch hour, they should not invite friends to come and visit them. No outsiders should be on the premises during the school day unless they have business there which is approved by the school office or school administration.
5. Any student who walks home from school must have written permission signed by a parent or guardian.
6. Gum is not allowed during school hours.

IX. CHARACTER DEVELOPMENT

Liberty Baptist Academy holds that the Bible is the infallible, divine Word of God, and that salvation by faith in Christ is the initial step in the Christian life. There is an adequate Biblical basis for the idea of spiritual growth into the image of Christ (Romans 8:29), which is the work of the Holy Spirit (II Corinthians 3:18). This growth begins with the initial act of salvation and continues throughout life. The Holy Spirit makes the Christian conscious of the Biblical demands for a holy life which fulfills both God's moral law and high law of love (Matthew 22:37-39; Romans 13:8-10; Galatians 5:14). The result is a life consecrated unto God and separated from the world.

Liberty Baptist Academy must, therefore, provide an environment conducive to the spiritual growth and development of young people who are becoming mature Christians. A standard of conduct based on the following Biblical imperatives is necessary to provide such an environment. All of the activities of the Christian must be subordinated to the glory of God who indwells us (I Corinthians 8:9; 12-13; 10:32). The Christian will endeavor to avoid practices which cause the loss of sensitivity to the spiritual needs of the world and loss of the Christian's physical, mental, or spiritual well-being (I Corinthians 9:27).

A sense of the need for spiritual growth in the light of these principles has led Liberty Baptist Academy to adopt the following standards which are believed to be conducive to the environment that will best promote the spiritual welfare of the student. The Academy, therefore,

requests each student—whether at home, school, or elsewhere—

1. To refrain from participating in worldly activities such as swearing, indecent language, smoking, possession or use of: liquor, drugs, or tobacco, gambling, pornography, premarital sex, homosexuality, transgenderism, or other sexual perversions.
2. To maintain Christian standards in courtesy, kindness, honesty, morality, and modest attire not only at school but in everyday lives.

The selection of the restrictions mentioned in this pledge may appear arbitrary to some, but, while not condemning others who see differently, Liberty Baptist Academy believes that the restrictions named are outstanding types of conduct which are detrimental to the standards established as its objective.

Students are expected to abide by these standards throughout their enrollment whether at home, school, or elsewhere. Students found to be out of harmony with the Liberty Baptist Academy ideals of work and life, or who have been arrested by authorities, will be subject to administrative withdrawal.

In this atmosphere of definite and positive Christian standards of conduct, good scholastic planning, and genuine personal interest between faculty and student, there are many opportunities for development of strong Christian character.

In order for a student to develop spiritual leadership ability, that student must possess Christian character. Thus, one of our chief goals at Liberty Baptist Academy is to develop Christian character within each student. This will be evidenced largely by a child's outward behavior, whether they be at home, school, or elsewhere. An undisciplined life is a largely unproductive life. Each student will be challenged to accept responsibility for his assignments, and each student will be expected to accomplish his work promptly and efficiently. This prepares him for a life of stewardship and discernment. Students are reminded that "Whatsoever ye do, do all to the glory of God" (I Corinthians 10:31).

Students are expected to respect the authority of teachers and adults at all times. We expect our students to reply to adults courteously, i.e. yes sir, yes ma'am. They should behave as young ladies and gentlemen in their conduct and speech. Disruptive behavior is not tolerated in the classroom, and parents will be notified if it starts to become a multiple occurrence with a student. Students are to be honest and exhibit kindness and respect for fellow students at all times.

Student Responsibility

Each student should remember that his behavior reflects not only on himself, his home, his church, and the school, but also on the Savior. Worldly habits, disrespect for the school and its staff, a sullen and negative attitude, or any other evidence of a lack of cooperation may result in dismissal.

One of the goals of Christian education is to develop a self-disciplined young person who is submissive to the Word of God and the will of God. Our school hopes to cooperate with the home in forming good habits in the student:

1. Cheerful obedience to authority
2. Responsibility in doing assigned or expected tasks
3. Cooperation with others in playing and working
4. Courtesy and respect for others and their property
5. Cleanliness in person and property
6. Truthfulness and honesty in work and life
7. Promptness in attendance and assignments
8. Morally good conduct with respect to language, recreation, and social relationships

Behavioral Discipline

Philosophy

Biblical discipline provides lessons for students both now and for the future. Lessons of discipline include: teaching the fear of the Lord (Proverbs 1:5-7), teaching students to make right decisions and to stand alone for righteousness (Proverbs 1:10-19, 29-33), teaching God's laws of cause and effect (Galatians 6:7-8; Deuteronomy 11:26-28), and teaching restitution for offenses (Matthew 5:23-24, 18:15). However, we also believe in a balanced approach to discipline—rewarding that which is right and punishing that which is wrong.

Our purpose in student discipline is to provide a foundation and to produce the character of Christ through the implementation of Biblical principles of correction. According to God's Word, obedience to rules is designed to protect a person for God's best in his life, rather than preparing a person for a life of surrender to the world (Genesis 2:17; Romans 6:13). Standards of discipline will help a student maintain the conviction of his parent's heart. If the parent does not share the convictions of the school regarding separation from ungodly conduct, he or she would be wise not to enroll their children in the school because such a parent cannot help support standards related to issues for which he or she has no personal conviction.

Discipline at Liberty Baptist Academy is never carried out with the goal of hurting or demoralizing, but rather to protect the student from unprofitable pursuits in life. Our disciplinary system is designed to be administered with equality based not on whom the student is, but on the basis of what principle, what policy, and what extent the student has violated the rule(s).

Our goal in discipline is to match the consequences to the offense and counsel restitution to the offended party (Matthew 18:21-35). The disciplinary system will be only as public as necessary to resolve conflicts, with the ultimate goal of causing others to fear the Lord and to walk in obedience to Him. The procedures of discipline are found in the following rules section, with one system utilized for kindergarten and elementary children and another system used for junior high and high school age children.

“We hardly know what discipline means in modern American society. And yet, there is no other way to attain godliness; discipline is the path to godliness. You must learn to discipline yourself for the purpose of godliness.”

– Dr. Jay Adams

Handling Conflicts

Liberty Baptist Academy believes that instruction for dealing with any of life’s issues can be found in the Scriptures. Such is the case regarding conflict. Matthew 18:15-17 states, “If your brother sins, go and show him his fault in private; if he listens to you, you have won your brother. But if he does not listen to you, take one or two more with you, so that by the mouth of two or three witnesses every fact may be confirmed. If he refuses to listen to them, tell it to the church; and if he refuses to listen even to the church, let him be to you as a Gentile and a tax collector.” Taking these verses into consideration, Liberty adheres to the following protocols when dealing with conflict to reach a resolution that is fair, just, and biblically based:

- Level 1 - Teacher:
 - Teachers will address situations individually with each student and/or parent to ascertain all details and particulars of the situation and to compose a plan of action for restoration and restitution, if needed, between all involved parties.
- Level 2 - Administrator:
 - If a situation is not resolved using an individual approach, the teacher will bring the situation to an administrator for assistance. Meetings may be with individual students and/or parents or may

include all involved parties to quickly reach a resolution.

- Level 3 - Pastoral Counsel:
 - In the case where a conflict has not been resolved through either of the previous steps, the situation will be brought before the pastoral council for review.

SEVERITY CLAUSE:

Based on the severity of a conflict, Liberty Baptist Academy may choose to move past a lower level of conflict resolution directly to an upper level.

Internet

The internet has become an increasingly difficult area for parents to monitor in the home. It is a medium that has led to the harm of many Christian families and children. The student agreement and the rules of Liberty Baptist Academy cover many of the vices found on the Internet. Parents, please monitor your student's social media use.

Biblical Grace, Liberty, and Separation

Liberty Baptist Academy fully realizes that the dress guidelines and rules supported by it may be considered quite conservative for our area and the day in which we live. In order to understand the need for many of the guidelines listed in this booklet, one would do well to consider the Biblical applications of grace to the Christian.

In Christian circles today, the principle of grace found in the Bible is often misunderstood and, thereby, often

violated. Grace, as related to salvation, refers to the unmerited gift of eternal life bestowed upon all who would receive it through the substitutionary death and shedding of blood on the cross by Jesus Christ for sin. Grace, as spoken of in this current context, refers to a disposition created in a believer by the Holy Spirit. By the Spirit's very name, Holy, is the indication of what sort of disposition God would like to promulgate in the believer. I Peter 1:14-17 gives an excellent synopsis of the holiness of God as it should be manifested in the believer.

“As obedient children, not fashioning yourselves according to the former lusts in your ignorance. But as he which hath called you holy, so be ye holy in all manner of conversation; Because it is written, Be ye holy; for I am holy. And if ye call on the Father, who without respect of persons judgeth according to every man's work, pass the time of your sojourning here in fear.”

We show our fear (respect) of the Lord by separating from those things which are contrary to God's holiness in all aspects of our lives. In Christ the believer is “...a new creature: old things are passed away; behold, all things are become new” (II Corinthians 5:17). If a new creature, then the Christian should put off from himself the fleshly pursuits of an old nature. The Bible is straightforward in its discussion of this matter, if but for the sake of others alone. In Ephesians 5:21, Spirit-filled believers are admonished to be “Submitting yourselves one to another in the fear of God.” By these words it is clear that our influences on others should take into account the fear of God, which leads us to a separated life.

Some Christians today may take issue with this principle regarding their so-called “liberty” in Christ, but the Bible states, “For, brethren, ye have been called unto liberty; only use not liberty for an occasion to the flesh, but by love serve one another. For all the law is fulfilled in one word, even in this; Thou shalt love thy neighbor as thyself.” Again one sees that liberty in Christ is not freedom to do as one pleases, but rather to use that liberty gained through Christ’s atoning work on the cross as a means of serving our fellow brethren. As a servant, a believer is in no position to cause another to stumble, but rather to meet another’s needs.

Thus, here is the motivation for many of the guidelines and rules in this handbook. Standards of modesty and standards of separation from worldly styles and influences provide tools for preventing the slipping of a fellow believer’s spiritual walk. The individual rights of the believer were crucified with his sins on the cross of Christ. “For ye are bought with a price: therefore glorify God in your body, and in your spirit, which are God’s” (I Corinthians 6:20). The only solution to this command is to be holy – the key to being a “knight” in the Christian walk. By God’s grace we have the opportunity to live victoriously, just as Paul did in the world, without being influenced by it (II Corinthians 1:12).

X. DRESS

Dress and Appearance Guidelines

The purpose of the guidelines set down by the administration for the appearance of each student is not to legislate morality (which must come from the heart), but rather to encourage Christian young people to be concerned with the Biblical principle of modesty neglected by many Christians today. Proper dress also encourages and complements a serious approach to academic subjects by each student. Three basic questions should be asked concerning dress:

- Is it modest?
- Does it call undue attention to itself?
- Does it identify with a rebellious element of society that is contrary to God and the Gospel of Jesus Christ?

These dress standards will apply at school and at all school activities.

Dress Code

Clothing may not have writing or pictures that are offensive, divisive, inappropriate, suggestive, faddish, or contrary to Biblical principles.

Men and boys – Apparel that is relaxed with a neat, conservative appearance

- **Shirts** - Collared shirt (no denim or denim-like material, such as chambray). Shirts must be tucked

in. All buttons except the top one must be buttoned. Midribs may not show at any time.

- **Pants** - Solid-colored chinos, casual or dress pants (no denim, cargo style, drawstrings, or athletic materials). No sagging or tight pants. Neutral-colored belt worn through belt loops (no studded belts).
- **Socks** must be worn with all shoes
- **Hair** must be clean, neatly styled, and well-groomed. Hair should be off the ears and collar and above the eyebrows in front when styled. Sideburns should be no longer than the middle of the ear. Boys should be clean shaven; mustaches and beards are not permitted. Coloring and bleaching is not permitted. Faddish and unisex hairstyles are not permitted.
- **Accessories** - One watch, one bracelet, one ring (purity or class) are permitted; one chain or leather cord may be worn inside the shirt. No piercings of any kind are allowed.

Ladies and girls - Apparel that is relaxed with a neat, conservative appearance. Allow enough ease so that clothing is not tight. Undergarments are not to be seen. Avoid oversized armholes, sheer material, spaghetti straps, and figure-hugging apparel. Garments that are backless or revealing in any position are immodest. Pants and/or shorts are not part of the dress code for ladies.

- **Blouse, polo, or other appropriate shirt** (no t-shirts). Tops must cover the shoulders entirely with sleeves, and necklines should not reveal any hint of cleavage. All buttons except the top one must be buttoned. Midribs may not show at any time.
- **Dress, jumper, or skirt.** Hemlines and slits should be no higher than the top of the kneecap at all times

(even under see-through fabric). Skirts should not buckle or ride up when walking or sitting.

- **Leggings or tights** may be worn under a knee-length skirt or other knee-length bottom.
- **Socks** must be worn with all shoes except those that are designed to be worn without socks (like dress shoes).
- **Hair** must be clean and neatly styled. Bangs should be above the eyebrows. Hair may be dyed complimentary natural colors (styles such as “ombre,” “dip-dyed,” etc. are not allowed). Faddish and unisex hairstyles are not permitted.
- **Accessories** – Bracelets, necklaces, watch, rings, and earrings are permitted. Only ear piercings are allowed; other piercings are not permitted. Anklets are permitted but must be able to be removed for P.E. Gaudy/chunky jewelry, and chokers are not permitted. Fingernail polish may be any color that is not bright, neon, or black (for Elementary: fake or press-on nails are not permitted). Makeup may be worn with discretion and should be light and natural looking.

General

Shoes

Shoes must be closed-toe and have a closed back. No slippers, flip-flops, sandals, crocs, or working boot style shoes. Heels may not exceed two inches. Shoes with wheels are not permitted. Shoes designed to be worn with laces must be worn with laces.

Jackets/Sweaters/Hoodies

Jackets, sweaters, and hoodies may be worn, but may not have writing or pictures that are offensive, divisive, inappropriate, suggestive, faddish, or contrary to Biblical Principles.

Hats

Hats/beanies may not be worn inside the building or during gym classes (except under special circumstances determined by the teacher).

Special Day Attire

LBA Spirit Day (Fridays only) – Men and ladies may wear **LBA t-shirts, LBA hoodies, or LBA sweatshirts**. These must be Liberty Baptist Academy clothing. If the student is wearing an LBA spirit top, jean pants (loose fitting without holes) are allowed to be worn on these days. If participating in Spirit Day, the spirit wear must always be visible.

Casual Day/Field Trip – Men and ladies may wear jeans (loose fitting without holes). T-shirts should not have inappropriate pictures or words on them. Sweatpants or shorts to the knee may be worn only if specifically specified.

The administration reserves the right to determine whether or not a particular article of clothing, hairstyle, accessory, or fad of any kind is acceptable.

XI. ELEMENTARY STUDENTS

Kindergarten - Sixth Grade

Discipline

Our goal always is to implement positive re-enforcement as a way to change behavior. At times, Elementary discipline may require a parent/teacher conference, after school detention or other action as deemed necessary. The appropriate action taken is based upon a five-point system. Detention reasons may be incomplete homework, or repeated behavior problems.

- **Oral Reproof**

To give a simple, clear statement of what rules the child offended and a clear warning of consequences if the behavior continues.

- **Loss of Privileges**

To restrict the activities enjoyed by the student.

- **Parent Notification**

To make the parent aware of the persistent behavior through written notification, a phone call, or personal contact.

- **Classroom Dismissal**

To send the student to the principal's office for disciplinary action.

- **School Dismissal/Parent Conference**

To notify the parents of continued misbehavior and to request that they take their child home for the remainder of the day.

SEVERE CLAUSE: CERTAIN ACTIONS WILL IMMEDIATELY RESULT IN GOING TO THE PRINCIPAL AND THEN COULD FURTHER RESULT IN AN AFTER-SCHOOL DETENTION, A SUSPENSION, OR EXPULSION. EXAMPLES: FIGHTING (PLAY FIGHTING), INAPPROPRIATE LANGUAGE, BLATANT DISRESPECT, PROPERTY DAMAGE....

If it is deemed necessary, parents may be asked to attend school with their child for a day or otherwise specified amount of time. The offenses listed below will result in automatic detention, suspension, or expulsion from school. This punishment has been pre-determined by the Administration.

1. Abuse of school property such as graffiti on desks, walls, bathrooms, etc.
2. Alcohol/Tobacco/Drug use.
3. Blasphemy.
4. Copying, plagiarism, or cheating.
5. Direct and defiant disobedience.
6. Extreme disrespect.
7. Forging signatures.
8. Gambling.

9. Immorality in any form.
10. Inappropriate use of the internet/websites
(anything that would go against God's Word)
11. Involvement in crimes other than minor traffic tickets.
12. Members of the opposite sex may not touch
each other in any inappropriate manner. (i.e. hugging,
slapping, resting arms on or around, etc.)
13. Membership in any gang or unacceptable club.
14. Pornography use: gestures, language, or
materials related in any way.
15. Possession of knives, firearms, or any other
fighting instrument.
16. Stealing.
17. Striking a teacher.
18. Swearing.

Activities

Chapel

Chapel is held regularly for students in the third through sixth grade, at which time special speakers are presented. Chapel is held one day each month. Our pastor and staff are fully involved in the chapel program.

Social

In Kindergarten through Sixth grades, there may be parties from time to time that have been approved by the administration. Field trips will be scheduled throughout the year. Parents will be notified in advance of such a trip.

Programs

Students are expected to participate in school programs (i.e. Great American, Christmas, Awards Night, International Banquet, etc.), and they are expected to learn their parts and to be prompt. A student can derive much benefit from such opportunities, not the least of which is learning to be reliable. All of our students are required to attend each school program that they are involved in. Costumes may be required if a student participates in a drama role. The teacher will work with the parents concerning provision for costumes.

Graduation - Kindergarten

There will be a formal graduation for students successfully completing Kindergarten at the end of the school year. This is a dignified occasion in which the clothing worn by the graduates must be appropriate according to the dress guidelines.

In addition to graduation, the Kindergarten class will also be performing an end-of-the-year program on the day of their graduation. Each year, a different play will be performed. Costumes will be required for each play.

Carson City Trip

Every year our Fourth Grade takes a four (4) day trip to Carson City, Nevada. During the school year the students make a state notebook and learn about the history, government, and important historical figures in the State of Nevada. The teacher will explain the details of the trip during the school year.

Clubs

The fourth through sixth graders engage in round robin clubs each quarter. Some of these clubs involve fees. Students sign up for them each quarter.

Homework

Because homework is an integral part of the school program, each teacher has the authority to give homework to aid the students to advance in their studies. Therefore, each student is required to complete his/her homework assignments on time. Homework is given for several reasons.

- (1) **For reinforcement:** We believe that most students require adequate review to master material essential to their educational process.
- (2) **For practice:** Following classroom explanation, illustration, and review of new work, homework is given so that the material will be mastered.
- (3) **For remedial activity:** As instruction progresses, various weak points in a student's grasp of a subject become evident. Homework following instruction is given to overcome such difficulties.
- (4) **For special projects:** Book reports, compositions, special research assignments, and projects are some activities that are frequently the subject of homework attention.

Homework will be assigned daily and will need to be completed nightly. We request parents' full cooperation in seeing that assignments are completed. Teachers

attempt to limit homework on Wednesday nights because students are encouraged to attend church services. That does not mean a student may not need to study for a test, work on an upcoming project, or finish a reading assignment.

Class Expectations

Please refer to Class Expectations for any specifics regarding elementary school classes.

XII. JUNIOR/SENIOR HIGH SCHOOL STUDENTS

Secondary Procedures

Seventh through Twelfth Grade Demerit System

Our goal always is to implement positive re-enforcement as a way to change behavior. Demerits, at times, will need to be issued when behavior doesn't change. Demerits result from acts of rule violations, and the number of demerits is assigned in proportion to the offense.

Demerits may be administered by either a part-time or a full-time faculty/staff member of Liberty Baptist Academy. After filling out the demerit, the original copy of the demerit slip is given to the student and the pink copy is turned into the office. The Demerit Slip must be signed by the student and the parent and returned with the student on the following day. These demerits are recorded in the school office and kept up to date on a weekly basis.

When a student accumulates 8, 15, 25, 35, 45, or 60 demerits, parents will be notified by a letter from the school administration. If a student reaches the 10 demerit level, he/she will receive a one-hour afternoon school detention. If a student reaches the 20 demerit level, the student will receive two one-hour after-school detentions. At 30 demerits, the student will receive a one day in-house suspension. At 40 demerits the student will receive a 2-day in-house suspension. At the accumulation of 50 demerits, a student will be suspended for three days. Suspensions may be either in-school or out-of-school at

the discretion of the school administration. Students are responsible for completing all work missed during suspension days. However, at the discretion of the individual teachers, students may receive zero credit for work missed due to the suspension. At the accumulation of 60 demerits, a required parent conference (RPC) will be scheduled with the principal. If a student reaches 75 demerits, he will be expelled from the school.

Demerits accumulate throughout the entire year's time. They do not reset to zero at the semester.

Alongside each rule listed for the upper grades is the number of demerits that may be issued for the first offense. Repeat offenses will result in a greater number of demerits or degree of punishment at the discretion of the teacher and school administration.

<u>CLASSROOM INSTRUCTION</u>	<u>Demerits</u>
1. Daydreaming/inattentiveness/sleeping	3
2. Inappropriate responses or questions	3-10
3. Note passing, drawing, doodling	3-10
4. Talking without permission	3
5. Throwing objects	5
6. Unnecessary noise e.g. whistling, tapping, shouting	5
7. Failure to do class work	3
8. Out of seat without permission	3
9. Outside of classroom without permission	3
10. Chewing gum or any foreign material (i.e. caps of pens, pens, paper, etc.) in mouth	3
11. Failure to have planner signed (3 times)	3
12. Tardy to class (3 times)	3

DISOBEDIENCE/DISRESPECT

- | | | |
|-----|--|-------|
| 1. | At locker without a teacher's permission | 5 |
| 2. | Cell phone out of backpack or turned on
(2 nd offense will result in loss of privilege) | 5 |
| 3. | Direct disobedience | 5-25 |
| 4. | Disrespectful/inappropriate address to
teacher, staff member, student, etc. | 5-25 |
| 5. | Dress code violation | 5-10 |
| 6. | Eating in the hallways | 5 |
| 7. | Expression of negative attitude:
negative facial expressions, gestures, slander,
throwing up arms, whining, grumbling,
disrespect, envy, haughtiness, pride,
rebellion, selfishness, slothfulness,
unthankful, etc. | 5-25 |
| 8. | Fighting | 10 |
| 9. | In an off-limit area | 5 |
| 10. | Lying | 10-25 |
| 11. | Name calling, verbal teasing, provoking,
physical contact, roughhousing, teasing
gestures, horseplay | 5-25 |
| 12. | Scoring violation: altering an
assignment grade or report card | 5-25 |
| 13. | Speed display or reckless action
with an automobile | 10 |
| 14. | Unacceptable language not
considered swearing | 5 |

The offenses listed below will result in automatic detention, in-house suspension, or expulsion from school. This punishment will be determined by the Administration.

1. Abuse of school property such as graffiti on desks, walls, bathrooms, etc.

2. Alcohol/Tobacco/Drug use.
3. Blasphemy.
4. Copying, plagiarism, or cheating.
5. Direct and defiant disobedience.
6. Extreme disrespect.
7. Forging signatures.
8. Gambling.
9. Immorality in any form, i.e. heterosexual or homosexual.
10. Inappropriate use of the internet/websites (anything that would go against God's Word)
11. Involvement in crimes other than minor traffic tickets.
12. Members of the opposite sex may not touch each other in any inappropriate manner. (i.e. hugging, slapping, resting arms on or around, etc.)
13. Membership in any gang or unacceptable club.
14. Pornography use: gestures, language, or materials related in any way.
15. Possession of knives, firearms, or any other fighting instrument.
16. Stealing.
17. Striking a teacher.
18. Swearing.

Student planners

Students (7th-8th Grade) will have homework daily that they need to write down in their planners. Parents/guardians are to check that all of the student's work is completed, then sign the planner. If nothing is written and/or the planner is not signed by the parent, the student will receive a planner check. After three planner checks, the student will receive three demerits.

9th-12th Grade **do not** have to have planners signed. However, if they receive **three homework checks** in any of their classes, that privilege will be removed. When they consistently have their homework finished and their planners signed for two complete weeks, then the privilege will be returned.

Homework

Because homework is an integral part of the school program, each teacher has the authority to give homework to aid the students to advance in their studies. Therefore, each student is required to complete his/her homework assignments on time. Homework is given for several reasons.

- (1) **For reinforcement:** We believe that most students require adequate review to master material essential to their educational process.
- (2) **For practice:** Following classroom explanation, illustration, and review of new work, homework is given so that the material will be mastered.
- (3) **For remedial activity:** As instruction progresses, various weak points in a student's grasp of a subject become evident. Homework following instruction is given to overcome such difficulties.
- (4) **For special projects:** Book reports, compositions, special research assignments, and projects are some activities that are frequently the subject of homework attention.

Homework will be assigned daily and will need to be completed nightly. We request parents' full cooperation

in seeing that assignments are completed. Teachers attempt to limit homework on Wednesday nights because students are encouraged to attend church services. That does not mean a student may not need to study for a test, work on an upcoming project, or finish a reading assignment.

Incomplete assignments will receive a homework check. Every time a student receives a homework check in class, the parents will be notified. After two or more homework checks, a **homework progress report** will be sent home.

The following chart shows how the student’s quarterly grade can be affected. If a student surpasses 6 homework checks, their enrollment is at risk.

Homework checks	0 - 1	2	3	4	5	6
How it affects the grade	+3	0	-3	-4	Suspension	-10

Passing time/tardies

Students are expected to be ready and on time to each class. There are five-minutes of passing time between every class; students may use the restroom/drinking fountain at this time. If a student is not seated at their desk when the bell rings, they will be marked as late. After three unexcused tardies, the student will receive **three demerits**.

Class Expectations

Please refer to Class Expectations for any specifics regarding junior high/high school classes.

Activities

Chapel

Chapel is held regularly for students in the seventh through twelfth grade, at which time special speakers and music are presented. Chapel is held one day each week. Our pastor and staff are fully involved in the chapel program.

Social

In 7th through 12th grades, there may be parties from time to time that have been approved by the administration. Occasional field trips may be scheduled throughout the year. Parents will be notified in advance of such a trip.

Programs

Students are expected to participate in school programs (e.g. History Museum, Science Fair, Award Night, etc.), and they are expected to learn their parts and to be prompt. A student can derive much benefit from such opportunities, not the least of which is learning to be reliable. Costumes may be required if a student participates in a drama role. The teacher will work with the parents concerning provision for costumes.

School attendance in the morning is mandatory on the day of a program. If the student has a medical appointment and submits a doctor's note to the school office, he/she may attend the program.

Graduation

There will be a formal graduation for students successfully completing 12th grade at the end of the school year. This is a dignified occasion in which the clothing worn by the graduates from each class must be appropriate according to the dress guidelines.

Extracurricular Activities

It is a privilege for any student to participate in extracurricular programs of the school such as Speech/Drama, Newspaper/Yearbook or a sports program. The privilege of participation may be restricted due to grades, church attendance, behavior, attitude, accumulation of demerits, homework checks or any serious infraction of school rules. Our goal is to have students possess character both on and off the school property and to ensure that our school is represented by mature Christian students.

Each participant must maintain core and overall grade point averages (GPA's) of 2.0 or higher to participate, as well as, not having an "F" in any class. This is checked weekly, and if a GPA drops below 2.0, or an "F" has been received, the student will be ineligible to participate until the next week, when grades are checked again. Further requirements are listed below.

- Every participant must abide by school rules at all times of the year, whether after school or during school hours.
- Every participant must have a positive school spirit at all times.
- Each participant must agree with the policy set by each extracurricular organization.
- School attendance is mandatory on the day of practices, games, programs, and/or after school classes. If a student has a medical appointment and submits a doctor's note to the school office, he/she may attend the practice, games, program, or after school class.

Athletics

The goal for the athletic program is to produce in the students Christ-like character and attributes. This ministry also affords an opportunity for godly coaches to influence the students in a setting outside the classroom. The attributes we desire to instill in the character of the students include perseverance, dedication, self-control, teamwork, physical conditioning, obedience, and faithfulness. It is a privilege for any student to participate in the extracurricular athletic programs of the school. The privilege of participation may be restricted due to grades, behavior, attitude, accumulation of demerits, or any serious infraction of school rules. Students suspended for discipline issues may be removed from the athletic program. Our goals are to have athletes who possess character both on and off the field and to ensure that our school is represented by mature Christian students. Athletes are considered those students representing

Liberty Baptist Academy who are competitors in inter-school sports. In order to help off-set transportation, athletic supplies, uniforms, coaching, officiating, and other costs, each athlete is to pay \$225.00 per sport prior to the first game of his/her respective sport.

Each participant must maintain an overall GPA of 2.0 in core classes in order to participate, and may not have an "F" in any class. If the GPA drops below 2.0 or an "F" has been received, the student will be ineligible to compete until the next week, when grades are checked again.

Athletes must abide by school rules at all times of the year, whether during the sport's season, during the school year, or during the summer.

Every participant must have a positive school spirit at all times.

Every participant must attend all scheduled practices. The only exception is a written doctor's excuse.

Each participant must travel to and from the game in the team vehicle unless other approval has been given by the athletic director.

Each player is expected to be on time for all practices, games, and bus departures.

If any student is continually absent from school or church the day after a game, they may be subject to removal from the team.

School attendance in the morning is mandatory on the day of a game or practice. If a student has a medical appointment and submits a doctor's note to the school office, he/she may attend the game or practice.

Each participant must read and agree with the athletic handbook in its entirety at the beginning of each athletic season.

Physical Education

Students in Grades 7-10 are required to participate in physical education classes. If a student is to be excused from participation because of medical reasons, a note must be brought from a doctor or parent. In the case of an extended ailment (more than 3 class periods), only a doctor's excuse will be permitted. Failure to "dress out" will result in the lowering of the student's grade.

Dress – P.E. T-shirt (purchased from the school), blue shorts (purchased from the school) and/or blue/black, black wind pants and tennis shoes. The cost is \$20.00 per set of one pair of shorts and one shirt.

Lockers

Each student in the junior and senior high will be assigned locker space. Lockers are to be kept clean at all times and are subject to periodic inspections. Combination locks are assigned before school, and combinations should not be shared to avoid problems and to insure privacy. Lockers must be kept locked at all times. No student is to open another student's locker. Students must use the lock provided by the school. Students may not use their own

locks. A lost lock will result in a replacement charge. Lockers may be searched by administration and faculty at any time. Lockers are the property of Liberty Baptist Academy. Students may not exchange lockers with each other without the authorization of the school office. **Those who do not abide by the rules pertaining to lockers will lose the privilege of having a locker.**

Driving

- If a student is driving to school, a note needs to be brought to the office with parental authorization.
- If sick, running late, or has an appointment the office needs notification.
- The student is not to drive anyone else to school unless clarified by the office through the parents.
- Once the student arrives on campus, the student is not to leave without office authorization.
- When leaving the campus, the student needs to check out in the office each day.

XIII. CODE OF CONDUCT

1. Drugs

A student's use of illegal drugs violates Biblical standards (1 Corinthians 6:19-20 and Romans 13:1-5) as well as Nevada law. LBA students shall not be under the influence, possess, use, sell, or supply illegal drugs or drug-related products; nor shall LBA students abuse prescription drugs or over-the-counter products.

Any student violating this policy shall be terminated from the School without refund of fees.

2. Alcoholic Beverages

LBA students shall not be under the influence, possess, use, sell, or supply alcoholic beverages.

Any student violating this policy shall be terminated from the School without refund of fees.

3. Tobacco

The possession of tobacco in any form on or off campus violates Biblical standards. Vapor cigarettes will fall under this policy.

Any student violating this policy shall be terminated from the School without refund of fees.

4. Stealing

Any student found guilty of stealing on or off campus shall be suspended or terminated, as determined by the Administration. The student will be responsible for restitution.

5. Possession of Inappropriate Visual or Written Material

Possession of inappropriate visual or written material including, but not limited to pornography,

is unacceptable and shall result in suspension with the possibility of termination, as determined by the Administration.

6. Involvement in Vandalism

A student who has been involved in malicious damage to the School/church shall be suspended, with reinstatement to the School to be determined by the Administration, contingent, in part, upon financial restitution for damages; or the student may be terminated from the School, at the discretion of the Administration, without refund of fees.

7. Disrespect Toward a Member of the Faculty or Staff

Any student guilty of insubordination (rebellion, disobedience, defiance, rudeness, disrespect) toward a member of the faculty or staff on or off campus shall be suspended; or if such disrespect manifests itself in physical contact with the staff or faculty member, the student may be terminated from the School, at the discretion of the Administration, without refund of fees.

8. Harassment

Harassment of any type committed by one or more students toward one or more students, whether on or off campus, is viewed as a serious behavioral matter. Students are reminded of the "Golden Rule" (Matthew 7:12) and our expectation that one should treat another in the manner that they would want to be treated. Incidents of harassment, including but not limited to inappropriate comments or actions of a sexual or racist nature, may lead to serious disciplinary action, including suspension or termination, as determined by the Administration.

9. Threats of Violence

Any threat of violence, whether on or off campus, in jest or otherwise, will be taken seriously. Such threats may result in immediate termination, at the discretion of the Administration.

10. Possession of a Weapon

A student having in his possession and/or displaying, using, or threatening to use any weapon or any instrument that could be classified as a weapon on the campus or at a School activity shall/may be terminated from the School, without refund of fees, and turned over to appropriate law enforcement personnel, at the discretion of the Administration.

11. Academic Dishonesty

A student guilty of cheating may receive a "0" on the assignment and/or be suspended, at the discretion of the Administration. Plagiarism and/or use of outside sources and claiming it as your own will fall under this policy. The use of any A.I. (artificial intelligence) platform for any assignments is prohibited.

Completing homework in a manner other than doing it yourself which would include copying or using an outside source will also fall under this policy. Forging a signature is also unacceptable and falls under this category. A repeat offense may result in termination, at the discretion of the Administration.

12. Sexual Promiscuity and Non-Biblical Gender Identity

LBA is a school for students who are unmarried and who live at home with their Legal guardian. LBA upholds a traditional Biblical view of sexual morality (1 Thessalonians 4:3-5). Students shall

not engage in inappropriate sexual behavior (including but not limited to premarital sexual relations, homosexuality, bisexuality or transgender related actions) on or off campus. Violation of this policy will result in either a request that the student be withdrawn from the School or termination. Students or Parents who disrupt the school environment by advocating the acceptance of inappropriate sexual practices or beliefs (including but not limited to premarital sexual relations, homosexuality, bisexuality or transgender related actions or advocacy of such) are subject to disciplinary action up to and including expulsion of the student or students.

The School Administration reserves the right to use its own discretion to determine, on a case-by-case basis, what constitutes sexually inappropriate behavior or advocacy and what constitutes disruption of the school environment. The Administration also reserves the right to make inquiries of students and Parents regarding these issues. (Leviticus 20:13, Romans 1:27, Leviticus 18:22, Matthew 19:4-6, Genesis 1:27, Deuteronomy 22:5, I Corinthians 6:9-10)

13. Swearing or Use of Inappropriate Language

Any student using swear words and/or inappropriate language shall be suspended, at the discretion of the Administration. A repeat offense may result in termination, at the discretion of the Administration. (Ephesians 4:29, Colossians 3:8)

- The attitude, repentant spirit, and cooperation of the student and/or parents involved may be considered in the imposition of demerits and consequences.

- When, in the sole opinion of the School Administration, a student is untruthful during an investigation into a possible violation of this Code of Conduct, the penalty imposed on the student will be significantly increased. If students are aware of a situation and do not divulge facts about the situation, there will be strict consequences. Conversely, when the School Administration believes a student is cooperative, truthful, and repentant, the penalty for a violation may be significantly reduced. The opinion of the School Administration will be formed by the total cumulative information gained in the investigation.
- If a student has violated or is struggling with temptations to violate this Code of Conduct, and if the student is wanting help with such issues, the student may, without fear of disciplinary action under this Code of Conduct, seek the counsel of the Principal, Counselor, or any teacher. Such exemption from disciplinary action is not available if the student seeking counsel is, in the sole opinion of the School Administration, seeking to avoid the consequences of an impending investigation and possible findings of a violation.
- While LBA has no direct control over and accepts no responsibility for the behavioral choices LBA students make when off-campus, the School reserves the right to discipline a student for off-campus misconduct.
- This Code of Conduct is not intended to be an exhaustive list of misconduct that will subject students to discipline; therefore, the School reserves the right to discipline a student for any conduct the School, in its sole discretion, considers worthy of discipline, even though the specific conduct is not mentioned in this Code.

STUDENT AGREEMENT

(Grades 4-12)

(To be signed each school year by students 4th grade and above)

1. I have read the LBA student handbook in its entirety and am in harmony with it and will abide by it.
2. I will be willing to pursue a relationship with Christ (Ephesians 4:14-16; I Peter 2:2).
3. I have a desire to be committed to a pure lifestyle - mentally (thought life) and physically (abstaining from drugs, tobacco, alcohol, sex) (I Thessalonians 4:3-5; II Timothy 2:22).
4. I am committed to demonstrate proper respect and response to God-given authorities (parents, faculty, administration, etc.) (Colossians 3:30; Romans 13:1).
5. I am committed to honor and respect the rights and property of others (Philippians 2:3-4; I Peter 4:8-9).
6. I am committed to actively pursue my God-given potential in the areas of academics, extra-curricular activities, etc. (Colossians 3:23-24).
7. I will faithfully attend church services.
8. I have agreed to follow all the rules of the code of conduct and understand them.

I hereby pledge my full cooperation to the Code of Conduct and the Student Agreement.

Student Signature: _____

Parent Signature: _____

PARENT AGREEMENT

(guardians assume the same responsibility as parents)

Liberty Baptist Academy would like to partner with parents in seeing children grow in the nurture and admonition of the Lord. For this reason we have developed a parent/student agreement to help in the training of students at Liberty Baptist Academy:

Proverbs 4:23-27: “Keep thy heart with all diligence; for out of it are the issues of life. Put away from thee a froward mouth, and perverse lips put far from thee. Let thine eyes look right on, and let thine eyelids look straight before thee. Ponder the path of thy feet, and let all thy ways be established. Turn not to the right hand nor to the left: remove thy foot from evil.”

1. We understand that attendance at LBA is a privilege and not a right.
2. We understand that if our present year account is not current we may apply for admission, but our application will not be approved until our account is clear.
3. We understand that all fees and tuition paid are non-refundable.
4. We agree that the spiritual development of our child involves home, church, and school and will endeavor to be involved in each of these areas.
5. We agree with and will support the purpose, policies, and procedures of the school.

6. We understand and will encourage the importance of our child developing and maintaining a proper respect and response to God-given authorities.
7. We understand and will encourage the importance of our child developing and maintaining honor and respect for the rights and property of others.
8. We understand and will encourage the importance of our child developing and maintaining a desire to actively pursue his/her God-given potential in all areas.
9. We understand the vital need for prayer and agree to faithfully pray for the administration, faculty, parents, and student body of LBA.
10. We agree to uphold and support the high academic standards of the school by giving encouragement in the completion of homework and assignments.
11. We agree to uphold the dress code of LBA and ensure that our child follows the dress code.
12. We understand that our child (grades 4-12) will also agree to several student commitments.
13. We will faithfully attend church services.
14. We will not hold the school responsible for any injury our child may obtain on school property.
15. We agree that God's plan for marriage is one man for one woman as described in Genesis, and as a couple living together, we are married.

Parent Signature: _____

CALENDAR

2025

August 15	BTS Parent Meeting
August 18	First Day for School
September 1	No School/Labor Day
October 2	Picture Day
October 3	Half Day/Dismissal @ 12:30 pm
October 17	End of 1 st Quarter
October 28	Parent Meeting @ 6:30 pm
October 30	Half Day/Dismissal @ 12:30 pm
October 31	No School/Nevada Day
November 10-11	No School/Veterans Day
November 26	Half Day/Dismissal @ 12:30 pm
November 27 – 28	No School/Thanksgiving
December 8	Half Day/Dismissal @ 12:30 pm
December 17 – 18	Half Days/Dismissal @ 12:30 pm
December 18 – 19	Semester Exams
December 19	End of 2 nd Quarter
Dec. 22 – Jan. 2	No School/Christmas Break
January 5	LBA Resumes
January 15	Parent Meeting @ 6:30 pm
January 19	No School/MLK Jr. Day